

Village of Mazon
Board Minutes
October 23, 2023

The meeting was called to order at 6:02pm on October 23, 2023.

Present were; Jeff Marques, Kim Marques, Melanie Murphy, Rachel Carrell, Kirk Houchin, Jim Matteson, Kris Webster, Diane Punke, Ed Emrich, John Frederick, and C. Dearth.

Absent: D. Misener

Guest: Tamara Roseland – Tri County Management

The minutes for the October 9, 2023 were presented for review. **D. Punke made a motion to approve the October 9, 2023 minutes with corrections identifying Pump 1 and 2 as High Service Pumps. The motion was seconded by E. Emrich. Roll was taken; K. Houchin-Yes, J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

The bills for the October 23, 2023 were presented for review. **K. Webster made a motion to approve the October 23, 2023 bills as presented. The motion was seconded by E. Emrich. Roll was taken; K. Houchin-Yes, J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

Tamara Roseland from Tri County management presented the Fiscal Year 2023. Cash balances increased and assets decreased due to depreciation. There was an increase in IMRF liability and an increase in the net position. There was an increase in fund balances and Income tax was the highest tax money received of taxes. She stated that everything was in order and Melanie and Kim did a good job on the books. **K. Webster made a motion to approve the FY2023 Audit as presented. The motion was seconded by K. Houchin. Roll was taken; K. Houchin-Yes, J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

Treasurer:

R. Carrell reported that there are 2 CD's up for renewal. CD#733020000 in the amount of \$30,529.31 for Audit is due on November 1st, 2023. CD#73302100 in the amount of \$101,764.38 for TIF is due November 1, 2023.

First community is offering 4.01% for 12 months on renewal. SOCU is currently offering 5.50% on new money CD's for 15 months. R. Carrell will see if First community will match the rate at the time of renewal. **K. Webster made a motion to renew CD#733025000 for up to 15 months at the best rate. The motion was seconded by J. Matteson. Roll was taken; K. Houchin-Yes, J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

E. Emrich made a motion to renew CD#73302100 at the best rate for up to 15 months. The motion was seconded by K. Webster. Roll was taken; K. Houchin-Yes, J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.

The September Treasurer report was presented for approval. **K. Webster made a motion to approve the September treasurer report as presented. The motion was seconded by E. Emrich. Roll was taken; K. Houchin-Yes, J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

The Levy numbers were presented for review. The initial numbers given by the Auditor were based on the extension numbers for last year not the actual numbers. The corrected numbers were presented for review. K. Marques reported the levy amounts for each fund verified the amount would cover expenses for the upcoming year. **K. Houchin made a motion to set the Levy at 4.99%. The motion was seconded by K. Webster. Roll was taken; K. Houchin-Yes, J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.** C. Dearth will prepare the Levy Ordinance for the next meeting.

Secretary:

A resident has requested a refund for sewer charges. He has been charged for three sewer charges when he should have only been charged for 2. His account will be credited \$649.00.

Melanie reported that we have received our new credit card reader.

Public Comment:

E. Emrich said he is working on putting together a class on how to drop trees with the fire department. The Fire Department will be hosting the class. This class will teach proper maintenance and use of equipment as well as safety. E. Emrich will bring more information when available.

President:

Committee Reports:

J. Marques reported that the Personnel committee has three interviews for Tylers position tomorrow.

Old Business:

The street/alley water/sewer committee will meet next month.

New Business:

The Board discussed the BSI Back Flow Program. **K. Webster made a motion to approve the BSI Back Flow Program. The motion was seconded by D. Punke. Roll was taken; K. Houchin-Yes, J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

The Board discussed changing the Clerk position from an elected position to an appointed position. C. Dearth will prepare a resolution.

The Board discussed the MVK Christmas Basket Project. D. Punke disagrees with the giving of gift cards. **K. Houchin made a motion to donate \$1,000.00 to the MVK Christmas Basket Project. The motion was seconded by K. Webster. Roll was taken; K. Houchin-Yes, J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

Director of Public works:

J. Frederick reported Albrech came and acidized wells 6, 8, 11 and 16 when results came back there was no improvement to well 6 or 8 so it was acidized again and then letting it sit longer. Nick passed his CDL test and is now licensed.

High service Pump 1 is in service and the check valve in High service pump 2 has been rebuilt and the spider coupler has also been replaced.

The stainless steel salt auger and spreader have been fabricated and mounted on the yellow dump truck by J. Miller.

John and Nick have cut the trees over the roads and alleys.

The Park concession and bathrooms have been closed for the year.

Police Chief:

Tyler Baseley gave his report. He has received all the radar equipment, and has updated it with the Insurance Co. He is checking into having CAMZ provide a quote to install the radar equipment. They will charge \$250.00 for installation.

Tyler is assisting with the new Police Chief Interviews.

Zoning:

A new permit sheet was presented.

Engineer:

Nothing at this time.

Attorney:

Nothing at this time.

K. Webster made a motion to adjourn the meeting at 7:02 pm. The motion was seconded by D. Punke. Roll was taken; K. Houchin-Yes, J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.