

Village of Mazon  
Board Minutes  
November 13, 2023

The meeting was called to order at 6:00pm on November 13, 2023.

Present were; Jeff Marques, Kim Marques, Melanie Murphy, Rachel Carrell, Dalton Misener, Kirk Houchin, Jim Matteson, Diane Punke, Ed Emrich, John Frederick, C. Dearth and T. Henjy.

Absent: Kris Webster

Guest: Brian Lee

The minutes for the October 23, 2023, were presented for review. **D. Misener made a motion to approve the October 23, 2023, minutes as presented. The motion was seconded by D. Punke. Roll was taken; D. Misener-Yes, K. Houchin-Yes, J. Matteson-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

The bills for November 13, 2023, were presented for review. **E. Emrich made a motion to approve the November 13, 2023, bills as presented. The motion was seconded by D. Misener. Roll was taken; D. Misener-Yes, K. Houchin-Yes, J. Matteson-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

**Treasurer:**

R. Carrell reported she made contact with First American Trust regarding interest rates on CD's. The original rate they gave her, they said they could not do and offered a lower rate. When she told them she was going to move the money they raised the rate, but still not as high as SOCU was offering. After talking with Jeff Marques about the situation they decided to move the money to SOCU for the best rate. CD#733020000 was cashed out and reinvested at SOCU for 15 months at 5.50%. The new CD is #2014 and is for \$30,534.57. CD#73302100 was cashed out and reinvested at SOCU for 15 months at 5.50%. The new CD# is 2013 and is for \$101,781.94.

The October Treasurer report was presented for review.

The Levy Ordinance was presented for approval. **D. Misener made a motion to approve the Ordinance for Levy and Assessment of taxes for the Village of Mazon for Fiscal Year 2023-2024. The motion was seconded by E. Emrich. Roll was taken; D. Misener-Yes, K. Houchin-Yes, J. Matteson-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

**Secretary:**

M. Murphy reported she is waiting for a response to set up the credit card machine. The pay online is working and hope to be available to the residents by the next meeting.

**Public Comment:**

Brian Lee was present to discuss a water leak on his property. He was notified by the Village that he had a possible leak. After investigating he determined that it was his service line that was leaking. He contacted Zeiters to dig in a new service line. After he was informed of the leak he was turning the water on as needed and shutting off the water as to prevent any further leaking. By the time he was aware of the leak his bill was \$478.18. His average bill is \$125.00 per month. He requested some forgiveness on the bill. **K. Houchin said he believed because Mr. Lee made every effort to fix the issue, and this was beyond his control we should only charge his average bill for the bills that are due in November and December. The Board agreed to waive the excess bill and have him pay \$125.00 per month for November and December bills.**

**President:**

Nothing at this time.

**Committee Reports:**

J. Matteson reported that the Police committee has completed interviews for the Police Officer position. It was narrowed down to two and they were both invited back for a second interview. After the second interview it was determined that Lawerence Pastick was the best candidate for the position. J. Matteson and J. Marques met with Lawerance Pastick today and offered him the position of Police Officer. He accepted the offer at an hourly wage of \$29.00 per hour with full benefits and a 90-day probation period. After his probation period he would receive a \$1.00 per hour pay increase. He will start on or before December 1, 2023. **J. Matteson made a motion to hire Lawerance Pastick as Police Officer with a starting pay of \$29.00 per hour and a \$1.00 per hour increase after a 90-day probation period. The motion was seconded by D. Punke. Roll was taken; D. Misener-Yes, K. Houchin-Yes, J. Matteson-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

**Old Business:**

None at this time.

**New Business:**

A resolution to make the Clerk position appointed instead of elected was presented for review. **D. Punke made a motion to approve the Resolution allowing for the appointment of the Village Clerk for the Village of Mazon. The motion was seconded by D. Misener. Roll was taken; D. Misener-Yes, K. Houchin-Yes, J. Matteson-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

An Ordinance for the Intergovernmental Agreement with Grundy County Animal Control was presented for consideration. **D. Misener made a motion to approve the Ordinance authorizing the execution of an Intergovernmental Agreement with Grundy County for the control and protection of animals. The motion was seconded by J. Matteson. Roll was taken; D. Misener-Yes, K. Houchin-Yes, J. Matteson-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

**Director of Public works:**

J. Frederick reported wells 5, 8, 11, and 16 have all be acidized. Well 8 pump was replaced and 10gpm dull valve was installed. Well 5 piping from pump to pitless adapter was replaced. New well pump for #16 and #17 were installed and the piping from the pump to the pitless adapter was replaced. A new pump and piping from pump to pitless adapter was installed for well #7. All wells have passed sampling and are back in service.

The sewer EPA inspection was completed, and all went well. We will need to purchase a new composite sampler per mandates of the EPA. We have had one for the influent for many years. Now we are required to have one for the effluent. The cost of the ISCO 5800 sampler is \$11,031.00. J. Frederick will confirm that this includes the cost of installation. **D. Misener made a motion to purchase ISCO 5800 for \$11,031.00. The motion was seconded by J. Matteson. Roll was taken; D. Misener-Yes, K. Houchin-Yes, J. Matteson-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

John and Nick have been doing preventative maintenance on the dump truck and backhoe in preparation for the snow. They are also sanding down the rust spots on the machines and repainting them to help extend their life.

The blower on the aerator for #21 had gone out. After tracing back electrical, it was discovered that we had blown fuses. The fuses have been ordered, when they arrive, they will be installed, and the well will be back in service.

The aerators in ponds 3 and 4 as well as the one in Primrose Pond have been pulled for the year. GasVota came out last Thursday to calibrate our effluent.

J. Frederick thanked N. Angelakos, K. Houchin, K. Marques, M. Murphy, K. Webster, and D. Chan for helping out with the hot dog give away at the Legion on Halloween. We served about 240 hot dogs. The remaining hot dogs were donated to the Legion for use of the building.

**Police Chief:**

Nothing at this time.

**ZONING:**

T. Stiles presented the updated permit sheet.

**Engineer:**

Request for proposals for reconditioning two sand filters at the sewer plant was sent out.

**Attorney:**

Nothing at this time.

**D. Misener made a motion to adjourn the meeting at 6:41 pm. The motion was seconded by E. Emrich. Roll was taken; D. Misener-Yes, K. Houchin-Yes, J. Matteson-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

