

Village of Mazon
First Meeting of Fiscal Year 2024
May 23, 2023

The meeting was called to order at 7:00pm on May 23, 2023.

Present were; Jeff Marques, Kim Marques, Rachel Carrell, Jim Matteson, Kris Webster, Diane Punke, Ed Emrich, John Frederick, Tyler Baseley, Engineer Tim Hejney, and Attorney Chris Dearth.

Absent were: Dalton Misener

Guest Present: Melanie Murphy

J. Marques presented his list of appointments for approval.

J. Matteson made a motion to approve the appointment of Ed Emrich as Trustee. The motion was seconded by K. Webster. Roll was taken; J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, J. Marques-Yes. Motion carried.

D. Punke made a motion to approve the appointment of Kirk Houchin as Trustee. The motion was seconded by K. Webster. Roll was taken; J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.

K. Webster made a motion to approve the appointment of Rachel Carrell as Treasurer. The motion was seconded by D. Punke. Roll was taken; J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.

J. Matteson made a motion to approve the appointment of Kim Marques as Collector. The motion was seconded by D. Punke. Roll was taken; J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.

K. Webster made a motion to approve the appointment of Tyler Baseley as Police Chief. The motion was seconded by D. Punke. Roll was taken; J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.

E. Emrich made a motion to approve the appointment of John Frederick as Director of Public Works. The motion was seconded by J. Matteson. Roll was taken; J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.

D. Punke made a motion to approve the appointment of Chamlin and Associates as Village Engineers. The motion was seconded by K. Webster. Roll was taken; J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.

K. Webster made a motion to approve the appointment of The law Offices of Christopher M. Dearth, P.C. as Village Attorney. The motion was seconded by J. Matteson. Roll was taken; J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.

D. Punke made a motion to approve the appointment of Tamra Roseland, CPA Tri-County Management as Village Auditor. The motion was seconded by K. Webster. Roll was taken; J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.

J. Matteson made a motion to approve the appointment of Chad Planeta as Electric Inspector. The motion was seconded by D. Punke. Roll was taken; J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.

K. Webster made a motion to approve the appointment of Randy White as Plumbing Inspector. The motion was seconded by E. Emrich. Roll was taken; J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.

D. Punke made a motion to approve the appointment of Harold Webster as EMA Coordinator. The motion was seconded by E. Emrich. Roll was taken; J. Matteson-Yes, K. Webster-Abstain, D. Punke-Yes, E. Emrich-Yes, J. Marques-Yes. Motion carried.

K. Webster made a motion to approve the appointment of Tim Stiles as Zoning Officer. The motion was seconded by E. Emrich. Roll was taken; J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.

E. Emrich made a motion to approve the appointment of Harold Webster as Zoning Chairman. The motion was seconded by D. Punke. Roll was taken; J. Matteson-Yes, K. Webster-Abstain, D. Punke-Yes, E. Emrich-Yes, J. Marques-Yes. Motion carried.

E. Emrich made a motion to approve the appointment of Shannon Stiles as Zoning Secretary. The motion was seconded by K. Webster. Roll was taken; J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.

K. Webster made a motion to approve the list of Bank Depositories as presented. The motion was seconded by D. Punke. Roll was taken; J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.

J. Matteson made a motion to approve the committee list as presented. The motion was seconded by K. Webster. Roll was taken; J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.

K. Webster made a motion to approve the Fiscal 2024 meeting date calendar as presented. The motion was seconded by D. Punke. Roll was taken; J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.

Public Comment:

J. Marques presented information about the upcoming Grundy County Community Foundation Interagency council meeting. He encouraged all to attend on June 20, 2023.

The minutes for the May 8, 2023 were presented for review. **D. Punke made a motion to approve the May 8, 2023 minutes as presented. The motion was seconded by J. Matteson. Roll was taken; J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

The bills for the May 8, 2023 and May 22, 2023 were presented for review. **K. Webster made a motion to approve the May 8, 2023 bills as presented. The motion was seconded by D. Punke. Roll was taken; J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

D. Punke made a motion to approve the May 22, 2023 bills as presented. The motion was seconded by K. Webster. Roll was taken; J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.

Treasurer:

R. Carrell reported that CD# 733586 was renewed at the wrong rate. She has contacted the bank and is waiting for a response.

Secretary:

Nothing at this time.

New Business:

The Budget and Appropriations ordinance for Fiscal Year 2024 was presented for approval. **K. Webster made a motion to approve the Ordinance for Fiscal Year 2024 Budget and Appropriations. The motion was seconded by D. Punke. Roll was taken; J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

The Intergovernmental Agreement with Local Government Health Plan was presented for approval. **D. Punke made a motion to approve the Intergovernmental Agreement with Local Government Health Plan. The motion was seconded by K. Webster. Roll was taken; J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

K. Marques introduced concerns about the water sewer rate ordinance that was presented for review. The Board agreed to take it back to committee on June 8th at 5:00pm.

The change of the ZBA operating on the same Fiscal Year as the Village was discussed. **K. Webster made a motion to approve the ZBA to operate on the same Fiscal Year as the Village May 1 to April 30 of each year. The motion was seconded by E. Emrich. Roll was taken; J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

The bids for Pro Season Land Management and Ralston Ready Construction for work at the park were reviewed. **D. Punke made a motion to approve the bid of Pro Season Land Management for \$8374.00. The motion was seconded by E. Emrich. Roll was taken; J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

J. Matteson made a motion to approve the bid of Ralston Ready Construction for \$3402.65. The motion was seconded by D. Punke. Roll was taken; J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.

K. Marques introduced Melanie Murphy and asked the Board to approve the recommendation to hire Melanie as the Village Secretary. **K. Webster made a motion to approve the hiring of Melanie Murphy as the Village Secretary. The motion was seconded by D. Punke. Roll was taken; J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

Zoning:

The Board had a brief discussion regarding fencing requirements in the Manufacturing and B3 districts. This issue is currently being discussed in zoning.

Police Chief:

Tyler Baseley gave his report.

Director of Public works:

J. Frederick gave his report. J. Marques suggested that J. Frederick proceed with purchasing the repair parts for the pump. The Board agreed.

Engineer:

T. Henjy reported that he is still working on the water treatment report.

Attorney:

Nothing at this time.

D. Punke made a motion to adjourn the meeting at 7:47pm. The motion was seconded by J. Matteson. Roll was taken; J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.

