

Village of Mazon Board Minutes  
Meeting held at 520 Depot St. Mazon, Illinois  
February 13, 2023

The February 13, 2023 meeting was called to order at 7:00 pm.

Present were:, Jeff Marques, Kim Marques, Maleah White, Dalton Misener, Dave Hammen, Jim Matteson, K. Webster, Diane Punke, Jim Hintze, Tyler Baseley, John Frederick, Tim Henjey and Chris Dearth.

Guest: Ed Emrich

The January 23, 2023 Board minutes were presented for review. **D. Misener made a motion to approve January 23, 2023 minutes as presented. The motion was seconded by D. Hammen. Roll was taken; D. Misener-Yes, D. Hammen-Yes, J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, J. Hintze-Yes. Motion carried.**

The Bills for February 13, 2023 were presented for review. **D. Misener made a motion to approve and pay the bills as presented. The motion was seconded by D. Punke. Roll was taken; D. Misener-Yes, D. Hammen-Yes, J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, J. Hintze-Yes. Motion carried.**

**Treasurer**

M. White presented the January 2023 Treasurer Report for approval. **D. Punke made a motion to approve the December 2022 Treasurer report as presented. D. Misener seconded the motion. Roll was taken; D. Misener-Yes, D. Hammen-Yes, J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, J. Hintze-Yes. Motion carried.**

There are no CD's due until April.

D. Punke asked for an update on the credit card processing for Village payments. M. White explained that the process has been started but will take some time.

**Secretary:**

K. Marques informed the Board that they need to purchase a new printer for the secretary's computer, the cost will be between \$300 and \$500. **The Board agreed to purchase a new printer.**

K. Marques requested the Board allow the purchase of a 32" monitor for the secretary's computer. **D. Punke made a motion to approve the purchase of a new 32" monitor for the secretary's computer with the purchase price not to exceed \$300.00. The motion was seconded by D. Misener. Roll was taken; D. Misener-Yes, D. Hammen-Yes, J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, J. Hintze-Yes. Motion carried.**

K. Marques informed the Board that the zoning map needs to be updated. This is the responsibility of the Zoning Board.

**Public Comment:**

D. Punke said a concerned citizen informed her that the outside of the Finders Flea has a lot of things laying about the property. There have been other complaints about the condition of the property. **D. Punke will contact the owner of the property to inform him of the complaints and seek a resolution to the issue.**

J. Marques read a letter of appreciation regarding the outstanding job Tyler Baseley did on resolving the issues at the laundry mat. The Board also thanked T. Baseley.

**President:**

J. Marques gave the Board information about the annual appreciation dinner. The Board agreed to have the dinner on February 25, 2023 at 5pm to be held at the Country Farmhouse Café. The Board discussed inviting employees who had worked most of the previous year and agreed the invitation should be extended to them. Kim Will send email invitations out.

J. Marques made a recommendation to appoint Rachel Carrell as the Village Treasurer. **D. Punke made a motion to approve the appointment of J. Marques to appoint Rachel Carrell as the Village Treasurer. The motion was seconded by J. Hintze. Roll was taken; D. Misener-Yes, D. Hammen-Yes, J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, J. Hintze-Yes. Motion carried.**

J. Marques asked to authorize R. Carrell as a signer on all bank accounts and CD's. **K. Webster made a motion to authorize Rachel Carrell as a signer on all bank accounts and CD's. The motion was seconded by D. Hammen. Roll was taken; D. Misener-Yes, D. Hammen-Yes, J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, J. Hintze-Yes. Motion carried.**

J. Marques requested the Personnel committee conduct the 90 day review for new employees Maleah White and Keenan Carter. He requested they have a report for the Board by the March 13 meeting.

J. Marques recommended the Board review the legislation that is being reviewed on TIF. This information would be available on the IML website.

**Committees:**

None at this time

**Old Business:**

None at this time.

**New Business:**

The Ordinance for cable communications will be approved at the next meeting. C. Dearth recommended the Board read through the Ordinance prior to its passage.

C. Dearth explained the right of way Ordinance that will be presented at the next meeting. This Ordinance will pertain to not only utilities but to residents. It was recommended that the Board read the Ordinance prior to its passage.

K. Marques informed the Board that Maleah White will need authorization to represent the Village for the TMC(visa) account. **D. Misener made a motion to authorize Maleah White to represent the Village of Mazon for all actions on the TMC (visa) account. The motion was seconded by J. Hintze. Roll was taken; D. Misener-Yes, D. Hammen-Yes, J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, J. Hintze-Yes. Motion carried.**

J. Marques asked for approval of the Intergovernmental agreement between the County of Grundy, Village of Channahon, Village of Coal City, Village of Diamond, Village of Dwight, Village of Mazon, Village of Minooka, and the City of Morris related to the multimodal multijurisdictional transportation master plan. **D. Punke made a motion to approve of the Intergovernmental agreement between the County of Grundy, Village of Channahon, Village of Coal City, Village of Diamond, Village of Dwight, Village of Mazon, Village of Minooka, and the City of Morris related to the multimodal multijurisdictional transportation. The motion was seconded by D. Misener. Roll was taken; D. Misener-Yes, D. Hammen-Yes, J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, J. Hintze-Yes. Motion carried.**

J. Marques explained that he and C. Dearth met with Cenergy Sloar regarding potential projects. They are interested in our 10 acres North of the Sewer plant. J. Marques said he is not in favor of leasing or selling that property as that is intended for future sewer expansion. They also discussed other properties they may be interested in and have contacted the property owners. They discussed a possible sizable donation to the Village of Mazon along with a savings of up to 20% on electric cost for the Village and residential customers. They are a big company and currently working with several surrounding communities.

J. Marques reported he has contacted three auditing firms and received bids from two with the other one declining to bid. Mac and Associates did not have the capacity at this time to bid the job. Bill Newkirk bid at \$18,500.00 and Tri County Management bid for 3 years at \$11,000.00 the first year, \$11,550.00 year two and \$12,100.00 year three. **K. Webster made a motion to approve the three year agreement with Tri County Management for auditing services. The motion was seconded by J. Matteson. Roll was taken; D. Misener-Yes, D. Hammen-Yes, J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, J. Hintze-Yes. Motion carried.**

#### **Zoning:**

T. Stiles was not present at the meeting.

#### **Police:**

T. Baseley read his report. He is still working on grants. T. Baseley said he created a new page for the Police Department to be put on the website.

**Public Works:**

J. Frederick reported that water samples are done for the month. He is currently working on refinishing on the floor at the pumphouse.

2 aerators at the sewer plant stopped working. After looking at them he determined the motors were bad. We had to purchase one motor for \$1,800.00 and one complete unit at a cost of \$10,150.00.

The lead copper survey is being worked on. 46 properties have been inspected. Will continue working to complete this by April as required.

Keenan cut all the cat tails down at the ponds.

John presented information aerators for primrose pond. The Board previously agreed to purchase an industrial aerator. Aqua Aerobics' said we would need two 7 ½ horse power 230 -3 phase power to run them. The cost would be \$24,000 for both.

T. Hejney has information on a Company that takes care of Morris ponds and he will contact them.

**Attorney:**

Nothing at this time.

**Engineer:**

Nothing at this time.

**D. Misener made a motion to adjourn the meeting at 7:47pm. The motion was seconded by K. Webster. Roll was taken; D. Misener-Yes, J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, J. Hintze-Yes. Motion carried.**