

Village of Mazon
Board Minutes
December 11, 2023

The meeting was called to order at 6:00pm on December 11, 2023.

Present were; Jeff Marques, Kim Marques, Melanie Murphy, Dalton Misener, Kirk Houchin, Jim Matteson, Kris Webster, Diane Punke, Ed Emrich, John Frederick, Larry Pastick, C. Dearth and T. Henjy.

Absent: Rachel Carrell

Guest: Ben Biros, and Ken Hicks

The minutes for the November 27, 2023, were presented for review. **D. Misener made a motion to approve the November 27, 2023, minutes as presented. The motion was seconded by E. Emrich. Roll was taken; D. Misener-Yes, K. Houchin-Yes, J. Matteson-Yes, K. Webster-Yes, D. Punke-Abstain, E. Emrich-Yes. Motion carried.**

The minutes for the December 7, 2023 water/sewer/street/alley committee, were presented for review. **K. Webster made a motion to approve the December 7, 2023 water/sewer/street/alley committee, minutes as presented. The motion was seconded by E. Emrich. Roll was taken; D. Misener-Yes, K. Houchin-Yes, J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

The minutes for the November 27, 2023 personnel committee, were presented for review. **J. matteson made a motion to approve the November 27, 2023 Personnel committee, minutes as presented. The motion was seconded by K. Webster. Roll was taken; D. Misener-Yes, K. Houchin-Yes, J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

The Bill list for December 11, 2023 was presented for approval. **D. Misener made a motion to approve the December 11, 2023 bill list with the exception of the payment to Floral Design Morris. The motion was seconded by E. Emrich. Roll was taken; D. Misener-Yes, K. Houchin-Yes, J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

Treasurer:

R. Carrell was not present for the meeting. There are no CD's currently due.

M. Murphy reported that the November Treasurer report sent out is not completed. The completed November Treasurer report will be emailed to the Board to be approved at the January meeting.

Secretary:

M. Murphy reported the new credit card machine was received and there is still an issue with the Village firewall. She has contacted Morris PC solutions to help resolve the issue.

Public comment:

Ben Biros thanked the Board for use of the 10 acres of farm land for his FFA project. He presented a check to the Village in the amount of \$500.00 from the sale of his crop. He asked for permission to use the property again next year.

Ken Hicks of 405 Hill St. explained that his water bill shows usage of over 32,000 gallons. The property is vacant since his father died. He believes a toilet was running and asked for the Board to adjust the water bill. There is still a leak but the water will be turned off by the property owner after the estate sale. **K. Houchin made a motion to adjust Ken Hicks water bill from \$448.45 to \$86.17 as a one time courtesy. The motion was seconded by E. Emrich. Roll was taken; D. Misener-Yes, K. Houchin-Yes, J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.**

D. Punke asked if anyone has contacted Brett Ralston regarding the paving machine sitting on Center St. J. Marques said he spoke with Mr. Ralston and it is supposed to be removed by December 12, 2023. J. Marques told him if it was not removed it would be tagged and towed.

President:

J. Marques gave the Board information about the virtual open house for the Grundy County Multimodal Transportation Master Plan "Grundy Moves".

Committee Reports:

J. Matteson reported that the Personnel committee met with and reviewed the Village employees, discussion on changing the hours at the Village Hall and End of year employee bonus on November 27, 2023. He read the recommendations of the Committee.

J. Matteson made a motion to increase the hourly wage of the Director of Public works from \$31.00 to \$34.60, Laborer #1 from \$26.50 to \$27.50, Secretary from \$18.00 to \$20.00 to be effective on January 1, 2024. The motion was seconded by K. Webster. Roll was taken; D. Misener-Yes, K. Houchin-Yes, J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.

D. Misener made a motion to approve and purchase Visa gift cards for employee year end bonus in the amount of \$150.00 for John Frederick, Nick Angelakos, Melanie Murphy, Kim Marques, and Rachell Carrell and a Visa gift card for Larry Pastick in the amount of \$50.00. the motion was seconded by K. Houchin. Roll was taken; D. Misener-Yes, K. Houchin-Yes, J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.

D. Misener made a motion to extend the retirement date of Kim Marques from January 5, 2024 to February 2, 2024. The motion was seconded by D. Punke. Roll was taken; D. Misener-Yes, K. Houchin-Yes, J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.

D. Misener made a motion to change the hours of the Village Hall to Monday – Friday 7:00am and the second and fourth Monday of each month from 7:00 am to 6:00pm. The motion was

seconded by K. Webster. Roll was taken; D. Misener-Yes, K. Houchin-Yes, J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.

New Business:

K. Marques informed the Board that she is appointing Melanie Murphy as Deputy Clerk. Melanie was sworn in with the Official Oath of Office by Clerk Kim Marques.

Director of Public Works:

J. Frederick said he is waiting for an updated invoice from Gasvota on the sampler for installation.

Pump #1 is leaking, the gasket seal kit is \$450. If we do the repairs they will not warranty it. If they do the repairs there will be a warranty. Currently waiting on a price for them to do the repairs.

There are 9 security cameras out. J. Frederick has called Surf Air and waiting for a response.

Chief of Police:

L. Pastick reported the BP gas station was robbed last week. He was not contacted by dispatch due to a miscommunication. Grundy County handled the call. One of the suspects was caught.

L. Pastick participated in Heros and helpers. Currently waiting for a date to have the new Radar installed.

D. Punke expressed concern about people passing on Rte. 47 near the carwash.

Engineer:

T. Henjy reported that the water/sewer/street/alley committee met to review the water treatment plant project and the sewer project. They will be meeting again on January 17, 2024.

J. Marques asked if the Grant writers at Chamlins have applied for any of the grants for us. T. Henjy will check on this.

Attorney:

Nothing at this time.

K. Webster made a motion to adjourn the meeting at 6:31 pm. The motion was seconded by D. Misener. Roll was taken; D. Misener-Yes, K. Houchin-Yes, J. Matteson-Yes, K. Webster-Yes, D. Punke-Yes, E. Emrich-Yes. Motion carried.

